



AMERICAN SOCIETY OF HIGHWAY ENGINEERS
Southern New Jersey Section

WILLIAM REEVES MEMORIAL SCHOLARSHIP PROGRAM
RECOMMENDATION FORM

INSTRUCTIONS – Forward this separate Recommendation Form to your Civil Engineering Department Head for completion. A student’s Technical Advisor may provide a recommendation if the Department Head also signs and agrees with the Advisor’s recommendation. The Recommendation Form is to be returned directly to ASHE by your Civil Engineering Department Head to the address listed below. This form must be returned by the application deadline. **The submission deadline is**

ASHE Scholarship Committee
Southern New Jersey Section

PART I – This section is to be completed by the student applicant. **Instructions:** Make a copy to attach to your application. Then forward the original form (two pages) to your Civil Engineering Department Head for completion of Part II.

Applicant’s Name (Last) (First) (Middle)

Applicant’s Mailing Address (Number & Street) (City) (County) (State) (Zip)

Phone Numbers (include area code) (Home) (School) (Cellular)

Email Address

PART II – This section is to be completed by the Civil Engineering Department Head. **Instructions:** The student above has applied for a scholarship sponsored by the ASHE Southern New Jersey Section. As a part of the evaluation of the student’s qualifications, the student’s Civil Engineering Department Head is requested to complete Part II of this form, and forward it directly to ASHE at the address provided at the top of the form. The Civil Engineering Department Head’s comments are an important consideration in the scholarship competition. ASHE will consider all information contained on this form confidential.

Department Head’s Name (Last) (First) (Middle)

College or University (Name) (Phone Number)

(Number & Street) (City) (State) (Zip)

1. How long have you known the applicant? From _____ to _____

2. What is the applicant's class standing? (Please place an "X" in the most appropriate box.)

Top 5%

Top 10%

Top 20%

Top 30%

Top 50%

Other

3. Does the student applicant's activities include membership in any professional societies? (Please list).

4. Has the student applicant held office in any professional societies? (Please list).

5. Are you aware of the applicant's involvement in extracurricular activities? If yes, please comment.

6. Do you know of anything reflecting adversely on the applicant's integrity and character?

7. In what regard is the applicant held by his/her instructors?

8. In what regard is the applicant held by his/her fellow students?

9. Are you aware of any special financial difficulties being experienced by the applicant which should be considered by the Scholarship Committee? If so, please comment.

On behalf of the Southern New Jersey Section of the American Association of Highway Engineers and the scholarship applicant, we thank you for the time and effort spent completing and returning this Recommendation Form.

Civil Engineering Department Head's Signature

Date